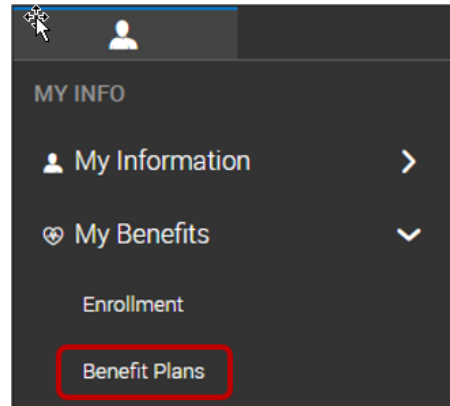


Viewing Your Benefit Elections

1. Click the **Main Menu** icon located in the upper left corner



2. Expand the My Benefits section, and then click **Benefit Plans**



- a. Kronos displays your current benefit elections. In the example below, Basic AD&D and Employee Assistance Plan.

Benefit Plans

Current | All Benefits Groups

Total plans: 2

BASIC LIFE
Employer Provided Benefit

Basic AD&D

First of the month Following 30 days of employment Class 1/4/7

Coverage Effective From Nov 1, 2018	Coverage Effective To Dec 31, 9999
Employee Contribution \$ 0	Taxable Income -
Employee Frequency Every Scheduled Pay	Coverage Amount \$ 50000
Company Contribution -	Company Frequency Every Scheduled Pay
Deduction Effective From Nov 1, 2018	Deduction Effective To Dec 31, 9999

[DETAILS](#)

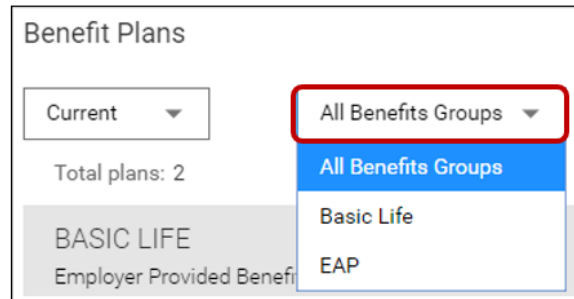
EAP
Employer Provided Benefit

Employee Assistance Program (EAP)

First of the month Following 30days of employment Class 1/4/7

Coverage Effective From Nov 1, 2018	Coverage Effective To Dec 31, 9999
Employee Contribution \$ 0	Taxable Income -
Employee Frequency Every Scheduled Pay	Coverage Amount -
Company Contribution \$ 0.53	Company Frequency Every Scheduled Pay
Deduction Effective From Nov 1, 2018	Deduction Effective To Dec 31, 9999

- b. You can filter the benefit plans by selecting a timeframe other than Current, or by selecting a specific benefit group from the drop-down list



- 3. To print a copy of your benefit plans, click the more actions icon, and then click Print Benefit Plans

